

FREE SCHOOL MEALS

Have you registered for pupil premium?

Dear Parent or Carer,

INFORMATION FOR RECEPTION PUPILS REGISTERING FOR PUPIL PREMIUM 2016/17

From September 2014, all pupils in KS1 have been entitled to receive a free school meal. Some pupils have a statutory entitlement to free school meals ie those pupils whose parents/carers are in receipt of certain benefits. The benefits are listed below for information. If you let us know that you are in receipt of one of the qualifying benefits then the school your child attends can benefit from additional funding. This is known as the Pupil Premium. This is worth over £1300 per pupil for the school your child attends.

Even if you have older children already receiving free meals, let us know about any younger children who will be starting primary school in September. The school can then receive this additional funding.

We'll make it as easy as we can for you to register with us. There's no fuss – just provide us with some basic details and we'll do the rest.

The school can qualify for the pupil premium if you are receiving one of the following:

1. Income Support
2. Income Based Jobseeker's Allowance
3. Income Related ESA (Employment and Support Allowance)
4. Guarantee Element of State Pension Credit
5. Support under Part VI of the Immigration and Asylum Act 1999
6. Child Tax Credit and with an annual income of less than £16,190 and not receiving Working Tax Credit.
7. Working Tax Credit 'run on' – the payment you receive for a further four weeks after you stop qualifying for Working Tax Credit
8. Universal Credit

If you meet any of these criteria we do urge you to register. All you need to do is complete the simple form on the reverse side of this letter and send it to the education office which covers your area, as detailed below.

CONTACT DETAILS FOR EDUCATION OFFICES

(The information below is correct as at March 2016)

NORTH AREA If you live in Lancaster, Wyre or The Fylde	Area Education Office White Cross Education Centre Quarry Road Lancaster LA1 3SE
SOUTH AREA If you live in Preston, South Ribble, West Lancashire or Chorley	Area Education Office Joint Divisional Offices East Cliff Preston PR1 3JT
EAST AREA If you live in Burnley, Hyndburn / Ribble Valley, Pendle or Rossendale	Area Education Office 44 Union Street Accrington BB5 1PL

**PUPIL PREMIUM
APPLICATION FOR NEW RECEPTION CHILD**



Please complete in block capitals

Benefit Claimant's Name (Mr/Mrs/Miss/Ms)			
Benefit Claimant's Date of Birth			
Benefit Claimant's NI Number			
Address			Postcode
Email address			
Phone/mobile			

Did you receive Free School Meals in 2015/16 for a child who was already attending school?

Yes
No

If yes, please provide us with the name, date of birth and school of your oldest school age child:

Name of child already attending school		M/F	DOB	School attended
Pupil Surname	Pupil First Name			

Please enter the name of the child starting reception:

Name of child starting in Reception		M/F	DOB	School attending
Pupil Surname	Pupil First Name			

Please answer all of the following questions: *Please Circle*

I am the parent/legal guardian of the child/children above and receive benefits for them	Yes	No
I receive Income Support or Income Based Job Seekers Allowance	Yes	No
I receive Income Related Employment and Support Allowance	Yes	No
I receive Child Tax Credit, my annual income is less than £16,190 and I don't receive Working Tax Credit *	Yes	No
I receive the Guarantee Element of State Pension Credit	Yes	No
I receive support under Part VI of the Immigration and Asylum Act 1999	Yes	No
I receive Universal Credit	Yes	No

*** If you are entitled to Working Tax Credit you will not qualify (subject to qualification criteria 7 overleaf).
*Please note that if you are in receipt of Universal Credit you will need to post a copy of your full Award Notice to the Pupil Access Team in the Education Office at the address overleaf.**

We'll need to check if you are eligible. So that we can do this, can you give us your consent here please.

I agree to Lancashire County Council checking my details with relevant government departments or other agencies to assess my initial and ongoing entitlement to free school meals, free travel to school and free school milk.

Signed

Date

FOR OFFICIAL USE ONLY

Outcome	
Date	
Checked by	
Household ID	